

CCEL

992195

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Student Fee allocations

	16-17 Actual	17-18 Actual	18-19 Budget	19-20 Proposal	19-20 Difference	% 19-20 Difference
Base amount	\$ 198,187	\$ 239,799	\$ 244,108	\$ 278,928	\$ 34,820	14%
61000 - Salary	\$ 102,952	\$ 143,773	\$ 146,939	\$ 167,789	\$ 20,850	14%
62000 - Wages	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
63000 - Benefits	\$ 63,512	\$ 81,606	\$ 82,749	\$ 96,719	\$ 13,970	17%
71000 - Current Expense	\$ 28,123	\$ 10,820	\$ 10,820	\$ 10,820	\$ -	N/A
75000 - Travel	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
76000 - Scholarships	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ -	0%
77000 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Total Expense	\$ 198,187	\$ 239,799	\$ 244,108	\$ 278,928	\$ 34,820	14%
One time request				\$ -	\$ -	N/A
Total Request	\$ 198,187	\$ 239,799	\$ 244,108	\$ 278,928	\$ 34,820	14%
Carry Forward	\$ 7,597	\$ 4,242	\$ 6,536	\$ 6,536	\$ -	N/A

Notes, including any one-time request(s):

278928

STUDENT FEE RECOMMENDATION COMMITTEE

FEE REQUEST QUESTIONNAIRE FOR 2019-2020

Department or Program Name: Center for Community Engaged Learning

Name & E-Mail: Becky Jo Gesteland bgesteland@weber.edu

Phone: 801-626-7737

Location: SU 327

Return Fee Request (this Questionnaire and the attached Spreadsheet) via email by Wednesday, December 5, 2018, at 4 pm to Jennifer Brustad at jenniferbrustad@weber.edu.

Note: All Student Affairs units must review fee requests with their SAMC representatives prior to submission.

Please respond to all of the following questions in a brief and concise manner (do not exceed 5 pages for questions 1-5).

1. What is your overall mission?

The main mission of the Center for Community Engaged Learning (CCEL) is to engage students, faculty, and staff members in service, democratic engagement, and community research to promote civic participation, build community capacity, and enhance the educational process. In order to do that, the CCEL founded a Research Extension (RE) five years ago to answer the data and research needs of the community *and* give students valuable applied research experience. At the RE (located off campus in the Red Cross Building on Harrison Boulevard), the Data Analyst oversees day-to-day operations, mentors and supervises student research assistants, and engages with community partners on the details of their projects.

2. What do students gain from participating in your program/facility that contributes to the success of a student's educational experience at Weber State?

In November 2017, the Commissioner of the Utah System of Higher Education (USHE) recommended to the State Board of Regents: "that the Board establish the goal that all students participate in two high impact practices during study at the undergraduate level: (1) one during their first 30 credits of enrollment (not including concurrent enrollment), and (2) one within their major, and that reports on progress toward these goals occur during institutional completion reports at Board meetings." For the last two decades, the phrase "high impact" has been used to describe educational practices researchers have found to be particularly influential for student learning and persistence to graduation (Kuh, 2008). Over the last two decades Weber State University has established centers, offices and roles within offices to support and grow many of these particular practices, including the Center for Community Engaged Learning.

One of the ten High Impact Educational Experiences listed is *research*, which the CCEL emphasizes through the Research Extension. There, students conduct community-based research under the guidance of the Director of Research and the Data Analyst. Specifically, students

- Develop and apply their research skills by working directly with community partners
- Solve real-world problems through their research

- Hone their technical writing skills and generate professional reports
- Gain valuable professionalizing experience, thus making them more competitive for graduate school and future employment

The Data Analyst also facilitates occasional large project (i.e., door-to-door surveys) that employ dozens of students and assists faculty with their class projects as needed. Currently, the RE maintains three research assistant (RA) positions per semester, but we hope to grow to five RAs in any given semester.

Some of our past projects include:

- Ogden City chicken coop survey
- Roy City community survey
- Ogden United Promise Neighborhood door-to-door needs assessment
- Davis Arts Council survey
- Boys and Girls Club program evaluation

Our current projects are as follows:

- Economic impact study with Ogden Symphony Ballet Association
- Mental health study with Nurture the Creative Mind
- United Way of Northern Utah/Ogden United Partnership Council – general research and data gathering
- Ogden Civic Action Network – conduct 9 focus groups
- WSU Prep – assessment and evaluation

3. Describe, in general, the evaluation process that your program/facility uses to assess your ability to meet your mission.

There are three main goals listed in the CCEL mission: promote civic participation, build community capacity, and enhance the educational process. Each of these goals is assessed differently as described below.

1. *Promote civic participation*

The number of students engaged in the community and the number of hours they contribute to the community are tracked for each student who is registered online with the CCEL each year. These data allow us to evaluate how successful the CCEL has been in promoting civic participation over time. For example, during the 2017-2018 academic year, 4065 WSU students were engaged in the community through the CCEL and contributed 137,991 hours to the community.

2. *Build community capacity*

To assess the CCEL's role in community capacity building, the CCEL tracks the number of formal community partnerships developed and maintained annually, the number of community organizations participating in CCEL programs designed to build the capacity of organizations. The CCEL also administers an annual Community Partner Survey. In 2017-2018, we developed and maintained formalized community partnerships with 103 community organizations, 20 of whom participated in a semester long volunteer management training program delivered by CCEL staff members.

3. *Enhance the educational process*

The CCEL aims to enhance the educational process, which is measured by assessing

student-learning outcomes in four areas: civic knowledge, civic values, civic skills, and civic action.

The Research Extension achieves all three goals: students engage in civic participation through community engaged research, which helps build the capacity of our community partners and better meet their outcomes; and, as RAs, students participate in one of the few applied research opportunities available on campus, thus enhancing their educational process.

4. State any increases you received from student fees for 2018-19 (if any), and explain how the increases were/will be used.

Although our Alternative Spring Breaks program received \$3000 in one-time funding last year, the CCEL did not receive any permanent increases for FY19. Our request for a base-budget increase for FY20 will be used for our Data Analyst position at the Research Extension. The funds will offset the impending shortfall from an endowment that currently provides the salary for this position. See further details in #5.

5. Describe any increases you are requesting from student fees for 2019-20 and explain your justification for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).

The CCEL respectfully requests a **base increase of \$34,820.14** to make our Data Analyst position permanent. The current total cost of the position is \$67,293 (\$40,283 salary + \$27,010 benefits). Right now the position is funded from an endowment, which does not generate sufficient revenue to cover the current rate—let alone the future cost. The amount requested would cover the endowment shortfall and any potential raises and cost of living increases. Thus we estimate that by Fiscal Year 21 the account will be \$34,820.14 short. Ideally, SFRC could provide the full amount this year; however, we would be grateful for half of the amount for FY20 and the other half for FY 21, if needed.

6. Complete the attached spreadsheet outlining your overall budget and any requested increase. Each requested increase described in your narrative (see question 5 above) should correspond to the line items in the spreadsheet column "19-20 Change."

If you have any questions, please contact Jennifer Brustad at 626-8904, jenniferbrustad@weber.edu; Dave Taylor at 626-6737, dtaylor@weber.edu; Daniel Kilcrease at 626-6008, dkilcrease@weber.edu; or Brett Perozzi at 626-6008, brettperozzi@weber.edu.